



## Wigginton Parish Council

Village Hall, Chesham Road, Wigginton HP23 6EH  
E: [CLERK@WIGGINTONHERTSPC.ORG.UK](mailto:CLERK@WIGGINTONHERTSPC.ORG.UK)  
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To Councillors: Trena Axon (Vice Chair), Sharon O'Sullivan, Celia Pattison-Lora, Harriet Stillwell, Steve Walker (Chair) and Keith Western

**Notice is hereby given that a meeting of Wigginton Parish Council will be held on Tuesday 15<sup>th</sup> October at 8 pm, Village Hall, Chesham Road, Wigginton, HP23 6EH for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.**

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Members of the public and press are allowed by legislation to attend this meeting.  
Please note that meetings are recorded.

*Gosia Turczyn*  
**Gosia Turczyn**

**Clerk to the Parish Council**  
**09.10.2024**

Members requiring further information or clarification on items on this agenda are requested to enquire prior to the meeting.

## AGENDA

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### **24/116 Apologies**

To consider and accept apologies.

### **24/117 Interest and Dispensations**

To receive any declarations of interest for items on the agenda or requests for dispensation.

### **24/118 Public Participation (max 15 minutes)**

Members of the public can raise matters of concern or queries.

### **24/119 Minutes**

To approve and sign the minutes of Wigginton Parish Council meeting held on the 17<sup>th</sup> September 2024.

### **24/120 Vacancy for Parish Councillor**

- a) Council to co-opt a new member.
- b) To note that Notice of the Vacancy had been sent to Dacorum BC and is being displayed on the noticeboard and parish website.

### **24/121 Reports to Council**

- a) Clerk's report and correspondence - appendix 1  
Item for information only.
- b) Warden's report - appendix 2  
To note the report and approve expenditure if required.
- c) PCSO report.  
Included in the Clerk's report.

### **24/122 Wigginton Fireworks and Bonfire Night 2<sup>nd</sup> November 2024.**

To review and agree the proposal put forward by Friends of Wigginton to hold the annual Fireworks and Bonfire on the Sports Field.

### **24/123 Planning Matters**

- a) Application(s):
  - 24/02098/TPO Works to trees 55 Beech Park Wigginton Tring Hertfordshire HP23 6JF
- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at [www.dacorum.gov.uk](http://www.dacorum.gov.uk)
- c) Decision(s) issued by Dacorum Borough Council:
  - 24/01825/LDP Ladderstile , Fox Road, Wigginton, Tring, Hertfordshire, HP23 6EE  
Assembly of a pre-fabricated log cabin style outbuilding, replacing existing outbuilding. Designed to fall within Permitted Development Rights, as clarified under Pre-Application Advice Ref: 24/00389/PRHW. Located within 20m of residence (14.3m) and located to the rear of the residence. Located 1m from the boundary with Dellview. Elevation of 2.28m Structure will be constructed on a frame supported by the pre-existing concrete slab from the old shed in part and sunk posts otherwise. No new hardstanding will be constructed. No change to access. No change to drainage. GRANTED
  - 24/01707/FHA Quercus Cottage , Tinkers Lane, Wigginton, Tring, Hertfordshire, HP23 6JB Single storey side extension. GRANTED
  - 24/01737/ROC Tal-y-llyn, Crawleys Lane, Wigginton, Tring, Hertfordshire, HP23 6FF  
Variation of condition 2 (approved plans) attached to planning permission 23/00111/FHA (Demolition of garden store building and extension of property). GRANTED
  - 24/01926/ROC Tal-y-llyn, Crawleys Lane, Wigginton, Tring, Hertfordshire, HP23 6FF  
Variation of condition 2 (approved plans) attached to planning permission 24/00130/FUL (Demolition of existing stable buildings and construction of a residential dwelling). GRANTED

- 24/01856/DRC Wigginton Garage, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6EJ Details required by Condition 4 (Tree Protection Plan) and Condition 6a, 6b and 6c (Contamination) attached to planning permission 21/02912/FUL (Change of use of the existing property from Sui Generis (garage and coach hire business) to residential. Demolition of large coach repair workshop to the rear and two storey side and rear extension). GRANTED

#### **24/124 Dacorum Local Plan**

To discuss the DBC's proposal and agree comments.

#### **24/125 Wigginton Community Shop**

- a) To appoint Austins Penny & Thorne Solicitors as a legal consultant.
- b) To approve an expenditure of £500 plus VAT for legal fees.

#### **24/126 Wigginton Parish Community Grants**

Applications are invited from community groups to apply for a small grant which would benefit the residents of Wigginton parish. The closing date for applications is 8<sup>th</sup> November 2024.

#### **24/127 Internal Controls – Governance, Policies and Procedures – appendix 3**

**To review and approve the following documents:**

- a) Policy Statement of Internal Control and Review of Effectiveness of Internal Control.

#### **24/128 Financial Matters and Audit - appendix 4**

- a) The Parish Council had successfully completed the annual audit. Notice of conclusion of audit and other statutory documents are being displayed on the noticeboard and parish website. Council to decide how long the documents should be published for (on the noticeboard only).
- b) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and cashbook report.
- c) To pass resolution to authorise schedule of payments circulated prior to the meeting.
- d) To note receipt of income.
- e) Discussion on 2025-26 budget.

**Meeting close.**

**Next meeting will be held on 19<sup>th</sup> November 2024 at 8 pm.**